



# **WESTMONT HIGH SCHOOL ATHLETIC BOOSTER CLUB**

**MEETING MINUTES  
AUGUST 17, 2022  
6:00 PM**

1. Called to order at 6:05 p.m.
  - Attendance: Adam Perez, Tenaya Adams, Lawrence DaQuino, Kevin Kushmaul, Tessa Kirtley, Jeannie DaQuino, Traci Mitchell, Scott Dyer. Absent: Lauren Froman, Anh-Dao Nguyen-Church.
2. Secretary's Report – Tenaya Adams
  - Minutes from June 2022 were approved.
3. President's Report – Lawrence DaQuino
  - Larry attended PTSA meeting introducing all the booster clubs. Larry presented about Athletic Boosters on our behalf.
    - Amazon Smile and corporate matching are opportunities to explore.
  - Considering a "Sports Kickoff Social" fundraiser night that the Boosters hosts in early October. Have food trucks and sell Boosters memberships. Invite other booster clubs to attend.
    - Kevin and Scott to brainstorm together.
    - There is extensive district paperwork to have food trucks on campus, and we have to go through Mrs. Saldana for approval.
  - Larry renewed our Athletic Boosters application, which included providing more details about the snack shack.
4. Treasurer's Report – Tessa Kirtley
  - BofA balance (total cash balance): \$47,024.47.
  - Tessa prepared financials for the fiscal year ending July 31, 2022.
  - We have \$596.11 in outstanding checks that have not yet been deposited.
  - Tessa put together a budget for the 2022-2023 year.
  - When teams come to the Boosters with funding requests, we remind them that we request that they please volunteer in the snack shack.
  - Larry will ask other booster treasurers whether they keep their balance in an interest-bearing account.
5. HS Administration Report – Adam Perez
  - Many new coaches this season!
    - New coaches for water polo, tennis, field hockey.
    - We had to fill 7 positions over the summer; most are filled. (Tennis pending.)
  - We have a new athletic trainer this year.
  - First football game will be on Aug 25, 2022 (v Del Mar). Scott will set up the Sign Up Genius. Volunteers are already being recruited for snack shack.
  - Upcoming home football games are Sept 16 (v Piedmont Hills), Sept 22 (v Leland), Oct 7 (v Sobrato; that's Homecoming week).
  - New flooring in gym is complete and looks amazing.
  - Hispanic Heritage Month is September; we'll offer a Hispanic item (like street tacos) at the Sept 16 football game.



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- PTSA would like to use snack shack for Renaissance Fall Fest (to sell waters and sodas and items like that). We just request that whoever uses the snack shack leave it in a clean condition when they are finished. It would help to have a checklist that spells out the closing and cleaning protocol.
6. Membership Report – Traci Mitchell
- Reminder to all boosters board members to renew your Booster's membership!
  - Given that the card printer isn't working perfectly, Traci had a bunch of cards preprinted (as a reserve store in case the card printer breaks down).
  - We start the year with 72 members!
  - The first football games tend to generate new members.
  - Traci is using our current inventory of giveaways (stickers, magnets, neck gaiters) when people sign up.
  - We'll look into possibly selling clear bags (if regular bags/purses aren't allowed into the stadium).
7. Snack Shack – Scott Dyer
- Scott researching inventory tracking platforms. Square is a possibility and doesn't charge a service fee.
  - We could have people at the front counter using iPads to track orders (for inventory and point of sales purposes).
  - Scott re-established our account with Sysco for snack shack purchasing and delivery.
  - We'll try the inventory tracking at the first football game.
  - We were unable to procure a soda dispenser through the sales rep from Coca Cola.
  - We decided not to look into purchasing an ice maker. (If we aren't getting a soda dispenser, there's no need for an ice maker.)
  - Scott will look into procuring a quote for a two-door display case to store sodas, Gatorades, candy.
  - Middle school track meets (in the spring) might be a good opportunity to open the snack shack. K-Bell track might be another event.
  - Kevin volunteered to work the grill; Tenaya volunteered to work the front counter at the Aug 25 football game.
8. Fundraising Report – Kevin Kushmaul
- Kevin will talk to Mrs. Saldana about possible dates for a "Sports Kickoff Social" fundraiser night/community building event.
  - Kevin is looking into a Chipotle fundraiser on Sept 27. (Armadillo Willy's is another good idea.) Looking into Buffalo Wild Wings for October.



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9. Next meeting – September 14, 2022 at 6:00 p.m. in the library.
10. Adjournment at 7:54 p.m.

Tenaya Adams

Secretary, Westmont Athletic Boosters

<https://westmont-athletic-boosters.weebly.com/meeting-agendaminutes.html>