



WESTMONT HIGH SCHOOL ATHLETIC BOOSTER CLUB

**MEETING MINUTES
JANUARY 10, 2024
6:00 PM**

1. Called to order at 6:03 p.m.
 - Attendance: Tenaya Adams, Loretta Berg, Lawrence DaQuino, Scott Dyer, Tessa Kirtley, Traci Mitchell, Peter Noonan, Trishalee Noonan, Sean Riordan. Absent: Adam Perez, Jeannie DaQuino, Gwen Egan, Lauren Forman.
2. Secretary's Report – Tenaya Adams
 - Minutes from December 13, 2023 were approved.
3. President's Report – Lawrence DaQuino
 - No new business.
4. Treasurer's Report – Tessa Kirtley
 - BofA balance (total cash balance): \$68,079.72.
 - Tessa is preparing financial statements for district office by 2024-01-30.
5. HS Administration Report – Adam Perez
 - Not present (meeting conflict).
 - No funding requests currently.
6. Membership Report – Traci Mitchell
 - 137 members currently.
 - Membership table at basketball games has been generating some new memberships.
7. Snack Shack – Scott Dyer
 - Nothing new to report.
8. Fundraising Report – Trishalee Noonan, Peter Noonan
 - Panda Express dine-out night: Jan 12.
 - Long-term, big fundraising events to plan: spaghetti night, luau, Top Golf.
 - Discussing a spaghetti dinner pickup fundraising event (exact date TBD):
 - How to recruit parent volunteers to make and distribute spaghetti? Answer: Use Signup Genius or Membership Toolkit to solicit approximately 10 volunteers to cook, package meal, and hand out.
 - How to receive payment for spaghetti dinner purchases? Answer: Check with Gwen about using a QR code for Square.
 - What to charge for dinner (pasta, garlic bread)? Answer: \$30 for a family of 4.
 - Do we add Westmont tote bags for an extra charge? Answer: First 20 orders get a Westmont tote bag added to their order.
 - How do we get access to the snack shack on the day of the spaghetti feed? Answer: Scott Dyer can provide key access.



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9. Website – Sean Riordan, Loretta Berg

- Discussed redesign, revamp of our website.
- Discussed creating a QR code for easy access to our website.
- Discussed ways to promote Athletic Boosters and increase outreach.
- Sean to create an Instagram account for Athletic Boosters.
- Loretta to provide Sean with access to Weebly.
- Sean to reach out to Traci, Lauren, Gwen for access to Membership Toolkit.

10. New Business

- No new business.

Next meeting: February 14 at 6:00 p.m. in the library.

Adjournment at 7:22 pm.

Tenaya Adams

Secretary, Westmont Athletic Boosters

<https://westmont-athletic-boosters.weebly.com/meeting-agendaminutes.html>