



# **WESTMONT HIGH SCHOOL ATHLETIC BOOSTER CLUB**

**MEETING MINUTES  
SEPTEMBER 7, 2021  
7:00 PM**

1. Called to order at 7:04 p.m.
  - ☐ Attendance: Adam Perez, Tenaya Adams, Lawrence DaQuino, Jeannie DaQuino, Traci Mitchell, Scott Dyer, Kevin Kushmaul, Tessa Kirtley, Suzanne Reese. Absent: Anh-Dao Nguyen-Church, Michelle Barber, Jamie Long.
2. Secretary's Report – Tenaya Adams
  - ☐ Minutes from August 2021 were approved.
3. President's Report – Lawrence DaQuino
  - ☐ The board approved Tessa Kirtley as our new Treasurer.
  - ☐ Mr. Perez will check with Ms. Saldana about a boosters announcement that will go out as a Back to School Night follow-up.
  - ☐ Lawrence DaQuino and Tessa Kirtley will go to Bank of America to get Tessa added as a signer on our account.
  - ☐ Encourage the CSF club to volunteer for snack shack. Sign up link:  
<https://signup.com/client/invitation2/secure/7169918215457540126/false#/invitation>
4. Treasurer's Report – Tessa Kirtley
  - ☐ Our fiscal year is Aug 1 – July 31.
  - ☐ Our cash is at BofA in two separate accounts (snack shack and cash reserves).
  - ☐ We also have funds in a PayPal account from online membership sales that Treasurer transfers to our BofA account.
  - ☐ We also have funds in Square from snack shack purchases. Treasurer transfers to our BofA account.
  - ☐ We retain \$570 in petty cash for snack shack change.
  - ☐ Any cash proceeds from snack shack or hand-written checks, Treasurer deposits into our BofA account.
  - ☐ At snack shack, when we count the till at the end of a game, we will have two people count cash.
5. HS Administration Report – Adam Perez
  - ☐ Ice machine is fixed.
  - ☐ Next home football game is Sept 23 versus Leigh High.
  - ☐ Team coaches are recruiting parent and player volunteers to help in snack shack.  
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  - ☐ Water polo has a coach. First game is Sept 8 at Independence High.
  - ☐ Field hockey needs to procure new uniforms. The coach submitted a funding request for \$1000 for new uniforms for this year, and will submit a second funding request next year, also for \$1000. Motion approved for \$1000 for field hockey uniforms.
  - ☐ In 2022 we will begin a Hall of Fame for all sports (athletes, coaches, volunteers, teams).
6. Membership Report – Traci Mitchell
  - ☐ Lyn transitioned Membership to Michelle, Traci, and Jamie, and trained them.



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- ☐ We are at 96 members (up from 36 members).
- 7. Snack Shack – Scott Dyer
  - ☐ We had a great opening to snack shack at the first home game.
  - ☐ Based on our first game, Scott will make some product placement changes.
  - ☐ Our snack shack wish list includes a soda dispenser, merchandising fridge, ice machine, and ice machine.
  - ☐ Can look into working with Sysco to procure a drink fridge.
  - ☐ Next home game: Sept 23. All snack shack volunteers welcome! Sign up link:  
<https://signup.com/client/invitation2/secure/7169918215457540126/false#/invitation>
- 8. Fundraising Report – Kevin Kushmaul
  - ☐ Fundraising ideas include golf fundraiser, silent auction, raffle tickets, decal sticker sales.
  - ☐ Food night out ideas: Panda Express, Chipotle, Pizza My Heart, Super Duper Burger.
  - ☐ Fundraising idea: tri tip dinner: Take orders ahead of time, we cook, and then people come by and pick up their prepaid meal.
  - ☐ Fundraising idea: Selling a program or a team roster at big games.
  - ☐ Kevin will talk to our previous fundraising chair (Dawn Hogh) for ideas of what worked well in the past.
- 9. New Business - Suzanne Reese has kindly volunteered to help on our boosters. Motion approved to add Suzanne Reese as a second Member at Large. Welcome and thank you, Suzanne!
- 10. Next meeting – October 6, 2021 at 7:00 p.m. (in library).
- 11. Adjournment at 8:32 p.m.

Tenaya Adams

Secretary, Westmont Athletic Boosters

<https://westmont-athletic-boosters.weebly.com/meeting-agendaminutes.html>